

Constitution of Kehilat Shalom,
a Religious Organization Incorporated
Under the Laws of New York State

Preamble

We, its founding members, have established Kehilat Shalom as a religious entity in order to provide the facility and atmosphere for traditional Jewish worship. In all religious matters we will be governed by the laws of Halachah. We will endeavor to provide religious services and opportunities for furthering Jewish education for our members and others.

Our goals shall be to affect our members and others to be observant, practicing Jews; to encourage faith and reverence for God; to teach the observance of Torah and Mitzvoth; and to endeavor to improve the quality of Jewish life in our community.

We establish this constitution as an instrument to guide us, and those who follow us, so that Kehilat Shalom will forever serve its original purpose.

ARTICLE I

NAME

The name of this Congregation shall be Kehilat Shalom herein after referred to as the Congregation.

ARTICLE II

OBJECT

The object of the Congregation shall be to establish and maintain a Synagogue and such educational, religious, social and recreational activities as will help further the cause and objectives of the synagogue and traditional Judaism. It shall be a non-profit religious organization incorporated under the laws of the State of New York.

ARTICLE III

MEMBERSHIP

Section 1. Any person of the Jewish faith, 21 years of age or older, of good moral character, shall be eligible for membership.

Section 2. There shall be three types of membership:

a. Family Membership. Such membership shall be extended to families and shall entitle husbands and wives and their children to all membership privileges, and each family shall be entitled to two votes, provided that one individual may cast only one vote.

b. Individual Membership. Such membership shall be extended to unmarried men and women and entitled them to one vote.

c. Honorary Membership. Such membership may be conferred upon other deserving persons of the community by a 2/3 vote of the Congregation.

1) Honorary members shall have no vote.

Section 3. Applications for membership shall be made in writing to the Membership Committee, which shall report on each application to the Congregation for appropriate action.

Section 4. A majority vote of the members present at a regular or special meeting of the Congregation shall be required to elect an applicant to membership.

Section 5. A member may be suspended or expelled by a 2/3 vote of the Congregation at any regular or special meeting for any of the following reasons:

- a. Failure to pay dues in full for a period of 2 years or more.
- b. Conduct which brings discredit upon the Jewish name.

Section 6. Member in good standing shall be a member whose dues are not more than twelve months in arrears.

ARTICLE IV

DUES

All members shall pay such dues as shall be determined from time to time by the Congregation.

ARTICLE V
PRIVILEGES OF MEMBERSHIP

Members in good standing shall enjoy the following privileges:

- a. To attend all meetings of the Congregation.
- b. To have a voice and a vote at all meetings.
- c. To hold office in the Congregation.
- d. To participate in divine worship at all religious services in the synagogue, subject to rules and regulations which may be established by the Congregation.
- e. To participate in all opportunities for education which may be provided by the Congregation.
- f. To be buried in ground consecrated for this purpose, which the Congregation may own or lease at the time of burial and subject to rules, regulations and payment of fees which may be established by the Congregation.

ARTICLE VI
MEETINGS

Section 1. Regular monthly meetings of the Congregation shall be held at least 6 months out of the year.

Section 2. Special meetings of the Congregation may be called by the President whenever, in his discretion, he deems it necessary, and must be called by him at the written request of 10 members of the Congregation, in

good standing. Said request shall state the reason for and the purpose of the meeting. In the event that the President fails to issue a call for the special meeting within 5 days after being requested to do so, any other officer may issue such a call. Notice of such special meeting shall be given by the Secretary to all members of the Congregation.

Section 3. No business shall be transacted at a special meeting, except for the purposes stated in the call, without the consent of two-thirds of the members present at such meeting.

Section 4. At all meetings of the Congregation, regular and special, a quorum for the transaction of business shall consist of representatives of 25% of the memberships of the Congregation, but a lesser number may adjourn the meeting to some future time, not less than 6 nor more than 45 days from the date thereof, and the Secretary shall thereupon give at least 3 days notice, of such adjourned meeting, to all members who are absent from said meeting.

ARTICLE VII

FINANCES

Section 1. The financial records of the Congregation shall be audited annually.

Section 2. The membership shall be charged with and assume control of all of the property and assets of the Congregation; shall designate the bank or banks wherein the funds of the Congregation shall be deposited; shall be responsible for all expenditures and disposal of Congregational assets and property, but

shall not invest any of the funds of the Congregation in any investments which are not legal for savings banks in the State, nor set aside any fund which would avoid the necessity of the President and Treasurer signing withdrawal vouchers or checks against it.

Section 3. The Congregation shall enact such rules and regulations which are consistent with these by-laws, as deemed advisable, for the proper conduct of meetings and for the furtherance of the general purposes of the Congregation.

Section 4. The fiscal year shall be from July 1 through June 30 of the following calendar year.

ARTICLE VIII

OFFICERS

Section 1. The officers of the Congregation shall be:

- a. President
- b. Secretary
- c. Treasurer
- d. Vice President

Section 2. It shall be the function of the president to preside at all meetings of the Congregation; to call all the meetings of the Congregation; to sign all agreements, contracts, deeds and other documents on behalf of the Congregation, pursuant to appropriate resolutions by the Congregation; to countersign all checks, vouchers and notes, together with the Treasurer, as may be directed by the Congregation and to appoint all committees. He shall be an ex-officio member of all such committees, without the right to vote.

Section 3. The Secretary shall keep an accurate record of all the proceedings of the Congregation, issue all notices for meetings; carry on all correspondence of the Congregation, and sign such instruments or documents as may be necessary to effectuate the proper directions of the Congregation. He shall furnish the Treasurer with the names of all persons who have become members of the Congregation and their membership classification (family, individual or honorary).

Section 4. The Treasurer shall keep an accurate and correct record of the receipts and expenditures of the Congregation and of the accounts between the Congregation, its members and others, which records, at all times, shall be open for inspection by the membership; notify all members of the Congregation of their indebtedness to it; receive all monies which shall, from time to time, be payable to the Congregation, giving his receipt therefor, and cause the same to be deposited or invested in the Congregation's name, as directed by the Congregation. He shall render a written report of the finances of the Congregation at all regular meetings. Said report shall be affixed to the minutes of the meeting at which same is presented.

Section 5. The Vice President shall preside at all meetings of the Congregation when the President is absent, and if the office of President is vacant, assume the office of President for the balance of the President's term.

Section 6. Officers shall be elected for terms of two years, and may be reelected for a second term of two years. Officers shall not be eligible for three consecutive terms in the same office.

Section 7. In the event of the death, resignation or incapacity of any officer except the President, a successor shall be elected by the Congregation to fill the vacancy for the unexpired term.

ARTICLE IX
AUXILIARY ORGANIZATION

Section 1. The Congregation shall have such auxiliary organizations as shall from time to time be authorized and constituted by the Congregation.

Section 2. The activities of all auxiliary organizations of this Congregation shall always be conducted in such manner as will advance the best interests of the Congregation.

Section 3. The by-laws and other regulations of all auxiliary organizations shall be consistent with the constitution, by-laws and policy of the Congregation.

ARTICLE X
STANDING COMMITTEES

Section 1. The President shall appoint all the standing committees of the Congregation.

Section 2. Standing committees shall be appointed for a term of one year and may be reappointed for two consecutive terms.

Section 3. The standing committees of this Congregation and their duties shall be as designated by the Congregation.

ARTICLE XI
PARLIAMENTARY PRACTICE

Robert's Rules of Order shall be the standard for parliamentary procedure in the Congregation, in the absence of any other rule or law governing the procedure in a particular situation.

ARTICLE XII
AMENDMENTS

Section 1. This constitution, or any portion thereof, may be amended in the following manner:

a. The proposal to amend or suspend one or more articles of this constitution, or to introduce new articles to it, shall be submitted in writing, signed by representatives of not less than ten (10) memberships of the Congregation.

b. Within thirty (30) days after receipt of the proposal, a meeting shall be called to consider and vote on the proposal. The notice of such meeting shall include a copy of the proposal.

c. If two-thirds of the vote of the Congregation favors the proposal, it shall be declared adopted.

Section 2. A proposal for amendment or suspension of this constitution which has been rejected by the Congregation may not be resubmitted for the consideration by the Congregation until at least twelve (12) months have elapsed since the time of such rejection.

ARTICLE XIII

MECHANISM FOR DISSOLUTION OF THE CONGREGATION

a. Dissolution of the Congregation may be voted by a majority of the members, providing that there are not ten (10) memberships who wish to continue the organization.

b. In the event that the Congregation shall be dissolved, all assets, including funds, investments, property, religious articles and books shall be donated to a religious organization of like purpose to that of the Congregation, which shall be determined by a majority vote of the members at its last meeting.